

# African National Congress (South Africa)

Office of the Treasurer-General  
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1980 – Year of the Freedom Charter

To All:

Date .....

Chief Representatives  
Regional Treasury Officials  
Project Officials  
African National Congress of South Africa Missions

Dear Comrades,

We wish to draw your kind attention to the following matters for serious consideration and implementation:

## 1 Loans to Members

It is a known fact that our regional offices give financial loans to our members. These loans vary, some are very small, some are large.

This matter has given rise to some dissatisfaction among members, because some get loans whilst others are refused. Such refusals may be for various reasons. But nevertheless it creates problems for us. It has come to our notice that some loans are not repaid, and in some cases these have been written off as irrecoverable.

In order to obviate any misunderstandings or problems concerning loans, the Treasury has resolved as follows:

- a) That immediately upon receipt of this circular all loans must cease forthwith;
- b) That every effort must be made to recover all outstanding loans and
- c) Loans must only be made in an emergency and at the discretion of Treasury.

It must be expressly stated that such loans must not exceed the cigarette allowance, and in cases involving those working in projects, must not exceed their monthly incentive. All such loans and incentives must be deducted before such payments are made. This would put an end to outstanding loans and ease the accounting section.

## 2 Incentives

All projects established by us on grants-in-aid shall pay a monthly incentive not exceeding K25 plus the usual cigarette allowance to our members. This provision shall not apply to projects established without grants-in-aid.

## 3 Air Travel

Our monthly air travel bill is enormous. We cannot allow this to continue and are going to take stringent measures to minimise this aspect of our expenditure. In the meantime our regional offices are requested to immediately cease all air travel. All requests for air travel must be referred to Headquarters for consideration and approval, except our Luanda office. Only in extreme emergency cases shall regional offices authorise the use of air travel. All air ticket holders are kindly requested to surrender their tickets immediately upon arrival at Headquarters to a Treasury Official.

## 4 Travel allowances for conferences, organisational work, rest/cures, students on scholarships, travelling by road

The question of travel allowances has always been a problematic one. Travel allowances vary from one region to another. And this question, too, has given rise to a lot of dissatisfaction. In order to right any anomaly in this regard, the Treasury, after very careful and mature consideration, makes the following firm proposals:

■ **Travel allowances for conferences:**

An allowance of \$40 will be given to any member attending a conference outside the socialist countries;

An allowance of \$30 will be given to any member attending a conference in a socialist country.

■ **Travelling by road:**

Any member travelling by road (train or motor vehicle) will be given a daily provision allowance of .....

**5 Monthly Financial Statements**

a) All regional Treasury Offices shall submit regular monthly financial statements, especially those being subsidised by Headquarters. Apart from this, statements must be submitted on funds given by non-governmental organisations eg Sida, Norad etc.

b) This equally applies to all projects which fall under the jurisdiction of the Treasurer-General's Office.

**6 Decisions on Funds to be Utilised**

It has come to our notice that some regional offices commit the Organisation financially without prior consultation with the Treasurer-General's Office.

This is in referenc~~æ~~e to financial commitments outside the normal running of regional offices. In order to right this incorrect method of work, we hereby call upon all regional offices to refer all financial transactions which fall outside the regional office budget to Headquarters for consideration and approval.

**7 Reports**

We would like all regional offices to submit regular reports on:

a) Finance    b) Logistics    c) Transport    d) Projects

**8 Projects**

Any project of a commercial nature which is being contemplated, eg factory, mechanics workshop, tailoring, farming etc, by regional offices, must be referred to the Treasurer-General's Office for consideration and approval.

**9 Non-Governmental Organisations**

The Chief Representative and the Regional Treasurer may contact Non-Governmental Organisations to seek financial and material help for our struggle. There are no two views on this question. But all such contacts and efforts to get assistance from such sources must be fully reported to the Treasurer-General's Office.

**10 Correspondence**

All correspondence with regard to Treasury mat<sup>t</sup>ers eg finance, projects, logistics etc, should be addressed to the Treasurer-General.

We are pleased to say that our Luanda, Maputo, Gaborone, Dar-es-Salaam and Morogoro offices are submitting regular financial statements and in some cases reports as well. This is most heartening. We exhort others to follow this fine example.

We call upon all regional offices to hold a special meeting and discuss this circular letter with the least possible delay. We, of course, shall greatly appreciate any constructive or critical support for the Treasury's decisions to improve the area of its work.

We are confident that regional offices which carry a heavy burden and great responsibility will not fail the revolution in seriously tackling the very many problems and issues that face the Treasury.

Kindly acknowledge receipt of this letter.

**Amandla! Maatla!**



**Treasurer-General  
Thomas T Nkobi**